

Agenda

Meeting of : The Cabinet
Meeting held in : Alamein Suite, City Hall, Salisbury
Date : Wednesday 06 September 2006
Commencing at : 5.00 pm

- 1 **Apologies:**
To receive any apologies for absence.
- 2 **Declarations of Interest:**
- 3 **To Receive Minutes of Last Meeting:**
To receive minutes of last meeting and to receive updates on the decisions from the respective Portfolio Holders.
- 4 **Public Question/Statement Time:**
To receive public questions/statements at this meeting.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting.
- 5 **Forward Plan (Agenda):**
To consider the Leader's proposed 4 month Forward Plan for the period 1 October 2006 – 31 January 2007 (copy attached) which needs to be approved for publication on 14 September to become operational from 1 October 2006.
6. **Call-in Decisions:**
To consider any Scrutiny Panel Call-in's of decisions taken at last meeting.
7. **Recycling of Household Waste – Alternate Week Collection Scheme:**
To consider the attached report of the Waste Management Officer.

Cabinet Member for Environment and Transport

Recommended – that

- (1) Members approve the key amendments to the Alternate Weekly Collection of household as approved by Cabinet in January 2006 to:



Awarded in:
Housing Services
Waste and Recycling Services



- (a) Collect cardboard & plastic instead of cardboard and garden waste. (As per section 2.1)
 - (b) Provide an optional rechargeable collection service for garden waste. (As per section 2.2)
 - (c) Revise the project implementation timetable. (As per section 2.4)
- (2) Members note the cost of the further roll out of the black box scheme (As per section 3.2), and review the programme of implementation as part of the MTFS and portfolio planning process.
- (3) The relevant member of the Management Team pursues senior officers at Wiltshire County Council to establish whether contributions can be increased to cover, for example, the deficit for the black box rollout in 2008/2009. (As per section 3.3)

8. **Hackney Carriage Fare Increase:**

To consider the attached report of the Hackney Carriage Licensing Officer.

Cabinet Member for Environment and Transport

Recommended – to approve the proposed fare increase to the taxi tariff as set out in Appendix A of the report.

9. **ICT Strategy 2006/07:**

To consider the attached report of the Head of ICT Services.

Deputy Cabinet Member for Resources

Recommended – that the report be noted and approve the ICT Strategy for 2006/7, as attached to the summary.

10. **Capital Strategy / Asset Management Plan:**

To consider the attached joint report of the Head of Financial Services and Head of Legal and Property Services.

Cabinet Member for Resources

Recommended to Full Council – that the Capital Strategy and Asset Management Plan be approved.

11. **Review of the Council's Community Grants and the South Wilts Area Grants Scheme:**

To consider the attached report of the Head of Community Initiatives.

Cabinet Member for Community and Housing

Recommended – that

- (1) Cabinet approves the policy revisions for the Community District Grants and authorises officers to inform the voluntary and Community sector accordingly in line with the Compact funding code of practice.
- (2) Cabinet supports the revised policy in terms of SWAG and authorises officers to seek the views of the Area Committees before submitting recommendations to Full Council.
- (3) the Community District grants budget is used to develop and strengthen a number of key organisations and develop long term service agreements
- (4) the South Wiltshire Area Grants Assessment form is amended to reflect the revised policy criteria

12. **Adoption of South West Approach to Corporate Improvement – LIFT South West: Appendix 1 and Appendix 2**

To consider the attached report of the Acting Chief Executive. Please note that a colour version of the appendix is available on request from Democratic Services.

Leader

Recommended – that the Cabinet adopts the Lift SW programme and approves the draft questionnaire set out at Appendix A to the report

Cabinet Member for Resources

13. **Statutory Determinations in Respect of Capital and Treasury Management Performance:**
To consider the attached report of the Head of Financial Services.

Cabinet Member for Resources

Recommendation to Full Council – that it

- (1) approves the Statutory Determinations in respect of 2005/06 as set out in 1.1 – 1.5 of the report.
- (2) Notes the Treasury Management Performance as set out in 2.1 – 3.4.

14. **Regional Spatial Strategy - Formal Comment on Submission Draft: Appendix A and Appendix B**

To consider the attached report of the Principal Planning Officer (Forward Planning).

Cabinet Member for Planning and Economic Development

Recommended – to

- (1) Note the content of the report.
- (2) Confirm that the representations in respect of the draft RSS in Appendix B – as submitted on 30th August – are supported (or, *where necessary, require retractions or insertions of representations*)
- (3) That the Forward Planning Service be authorised to take forward the representations through the EIP process.

15. **Customer Service Integration 2006 – 2008:**

To consider the attached report of the Head of Customer Services.

Cabinet Member for Resources

Recommended – to

- (1) Approve the appointment of an additional customer services officer at a cost of £24,000 including on costs.
- (2) Revenue costs of £157,000 (including the £24,000 in 7.1) be included in the resources portfolio plan for 2007/2008 to reflect the current cost of Customer Services.
- (3) Capital costs of £51,000 be included in the resources portfolio plan for 2007/2008 to reflect the new contact centre software and licenses and vehicle purchase.
- (4) That Cabinet approve the planned migration of service to CSU at their preferred service quality level to be contained within existing budgets over the periods as shown in table 6 of the report.

16. **Performance Monitoring of First Quarter: Appendix A**

To consider the attached report from the Policy Director, Debbie Dixon and the Head of Financial Services.

Cabinet Member for Resources

Recommended – to

- (1) note the positive Audit Commission report;
- (2) note the areas of concern and agree the proposed remedial action;
- (3) invite Scrutiny to consider exploring in more depth areas of concern;
- (4) note the complaints statistics and agree the proposed actions to improve recording and resolution.

17. **Joint Consultative Forum:**

To receive the attached notes of the Forum meeting held on 14 July 2006 and consider the recommendation at minute 178 concerning workforce matters and the proposed housing stock transfer.

Recommended – to note the Forum minutes and the recommendation arising set out below.

"The UNISON Branch Organiser referred to minute 158 from the last meeting, in particular to the Minister's recent announcement of a consultative paper setting out a new approach to stock transfers and the housing subsidy system.

He emphasised that at present the unions were still not aware what the Council and shadow Housing Board's positions were with regards to the Best Value Code of Practice on Workforce Matters and therefore would like the Cabinet to set out its position on this, or inform the Forum of a date when this information would be available. UNISON believe that the Best Value Code must apply to this transfer and to new starters with a new Housing Association employer.

Resolved - that Cabinet be asked to clarify their position on the Best Value Code of Practice on Workforce Matters for the council regarding the Housing Stock Transfer."

Note - the Shadow Board are not due to consider the Code formally until the outcome of the ballot is known.

18. Special Delegation Procedure:

The following matters have been determined under the Special Delegation Procedure.

(a) Street Cleansing Grants to Parish and Town Councils

The Scheme for Enhancement Highway Cleansing was amended to enable Parish and Town Councils to prepare and submit applications for consideration in sufficient time for any work to be completed within the financial year.

19. Any Urgent Business Requiring a Decision:

20. Exempt Information:

In view of the confidential or sensitive nature of the matters to be considered, the Cabinet will consider excluding the press and public from the meeting during consideration of agenda item 21 on the ground that it may involve the likely disclosure of 'exempt information' as defined in Part 1 of Schedule 12A inserted into the Local Government Act 1972 by the Local Government (Access to Information) Act 1985 and that the public interest against disclosing the information outweighs the public interest in favour of disclosure as explained below:

Paragraph 1 namely: 'Information relating to a particular employee of the Authority'

Summary of Exempt Matters

Staffing Matters



David Crook
Acting Chief Executive
29 August 2006